

## **Chapter Notes January 2023**

The Chapter Notes from December 2022 and January 2023.

### **Matters Arising Notes**

Unfortunately due to circumstances beyond our control the Newport Night Shelter did not take place. However, the Cathedral donated £700 along with gloves, hats and scarves to Eden Gate in December and have pledged another £700.

### **Development of a Cathedral Strategy**

Ian advised Chapter that at the recent residential for the Welsh Deans, a discussion about the need for an overarching strategy for all CinW cathedrals took place and the deans have been asked to feed into it. The Cathedral also needs to create its own strategy to facilitate funding applications. It was agreed that the Cathedral Strategy needs to be a living document that not only links to the Diocese Vision but also considers existing and prospective members of the congregation.

### **Fabric of the building**

#### **Roof and Organ Repairs**

The first phase of the planned roof works have been completed apart from a final paint of asphalt and the organ has been repaired. The cost of the work was covered by grant funding and insurance money.

The copper for the phase two of the project has been purchased to mitigate the risk of the copper price increasing. The decoration of the Crindau Chapel has been added to the scope of the phase two works.

#### **Tower Works**

The measured survey had to be postponed due to bad weather forecast. The survey is now planned to go ahead w/c February 6<sup>th</sup>. The cost of the survey will be covered by funding from the RB.

#### **Liturgical Furniture**

The fee proposal for furniture submitted by the architect was not approved by Chapter and it has been decided that a list of requirements should be drafted and furniture makers to be approached directly.

#### **Internal and External Lighting**

The Dean and COO have spoken to the original lighting designer, Bruce Kirk, and following Chapter's approval Bruce has been asked to carry out a feasibility study. The study will include improving internal lighting, develop emergency lighting and signage, and instal external lighting along the paths.

#### **Cathedral Floor**

Fee proposal agreed by Chapter awaiting for the full schedule of work and specification.

### New Bell

Faculty was applied for and the public notice period has passed without comment. Currently awaiting approval from the DAC. If this is received the work for installing a new bell will be coordinated with other tower work.

### Finances

#### Charitable Donations

All the donations requested by the Congregational Committee have been made. All were made by electronic transfer and the Cathedral has received some thank you letters.

#### Priorities for the £300K

Although some money has been ringfenced for lighting work and choir stalls, Ian has asked for aspiration from others for the use of the money to benefit the Cathedral. It doesn't have to be limited to the fabric of the building, it can also be proposals that allow the Cathedral to carry out key mission more successfully.

### Safeguarding

Concern was raised regarding the increasing number of people currently coming into the Cathedral, claiming demon possession and asking for prayers and exorcism. The Diocesan Advisor has been contacted about the best way to help staff, volunteers and members of the congregation who may find themselves approached. It is possible that there will shortly be a session on how to handle the situation including on a mental health front.

The suitability of the tower room being used as an office has recently been raised. It has already been agreed that the current office set up isn't suitable for two people to work in, so there is a real need to carry out a review of space and how it is used within the Cathedral.

The safeguarding course which ran as part of the preparation to holding the Night Shelter went ahead and the Cathedral now has a number of people with level 2 safeguarding.

### Health and Safety

As the Cathedral is opening more, holding soup and roll lunches and offering refreshments at different events, there is a need to ensure that our Food Safety is up to date. Soon there will be the opportunity to attend a food safety course.

### Any Other Business

New Canons: Two new Canons will be installed in February; Manon Ceridwen James will be installed a Canon Theologian on 1<sup>st</sup> February, a new position to assist the Cathedral and Diocese. Ian Loynd will be installed as a Chapter Canon on 12<sup>th</sup> February.